



**Job Title: Repair Person**  
**Reports To: Repair Manager, Repair Station**

### **Summary of Position:**

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The Repair Person performs inspections and repairs on military and commercial cargo system components. Generating and completing required documentation of work necessary to remain in compliance with Federal Aviation Administration standards, along with U.S. Cargo Systems procedures and practices.

### **Duties and Responsibilities:**

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- Performs repair of cargo components in accordance with proper procedures, technical publications, and work instructions.
- Completes inspections/testing of items and generates reports to record inspection/test results.
- Performs post-repair testing of items, as required, to ensure conformity to all specifications.
- Completes and ensures availability of documents authorizing repairs, tests and/or calibrations.
- Maintains the preservation of all articles or parts that are subject to deterioration and shelf life specifications and conducts monthly audits of the materials.
- Evaluates components and their ability to be used in service or removed from service.
- Follow proper procedures and documentation for scrapping and destruction of unserviceable components.
- Coordinate and communicate work orders to internal customers to ensure best possible response time to external customers.
- Maintain the repair station area to 5S standards and remove excess debris.
- Certify and sign off on work performed by other authorized repair persons.
- Ensure that calibrated tools are kept current and turn them in for recalibration as needed.
- All other duties as assigned.

### **Core Competencies:**

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- Commitment to company values and ethics.
- Personally responsible, completes work in a timely manner, and performs tasks accurately.
- Must maintain a positive attitude and strong work energy.
- Excellent interpersonal, oral, and written communication skills.
- Must have the ability to carry out and follow through on tasks with minimal supervision.
- Plans work and carries out tasks without detailed instructions; prepares for problems or opportunities in advance; undertakes additional responsibilities as required in support of team goals.
- Ability to develop and implement new ideas to improve processes.
- Works harmoniously with others to get a job done, responds positively to instructions/procedures, and works well with others.
- Ability to organize and manage multiple priorities and effectively deal with tight deadlines and pressure.
- Working knowledge of basic computer applications (Email, MS Word, Excel, etc.).
- Oracle is a plus, but not required.



### **Qualifications:**

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To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- FAA Airframe license preferred.
- Must be able to read and understand blueprints/part drawings.
- Must have knowledge of, and be comfortable using, basic hand tools.
- Ability to read, write, speak, and understand the English language.
- Must be able to travel domestically and/or internationally. Must possess, or be willing/able to obtain, a valid US Passport.

### **Education and/or Experience:**

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- High school diploma or general education degree (GED) required. Undergraduate or Technical degree preferred.
- Must have a minimum of 1-year related experience and/or training.

### **Physical Demands/Work Environment:**

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The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to lift and carry up to 40 pounds and comply with OSHA standards.
- Specific vision abilities required by this job include close vision, depth perception, and ability to adjust focus.

The environmental characteristic for this position is a manufacturing setting and the employee may occasionally be exposed to heat, cold, and wet conditions. Candidates should be able to adapt to a traditional manufacturing environment.

**To apply, submit resume:** [www.uscargosystems.com/careers/](http://www.uscargosystems.com/careers/)